# **SANBLUE CORPORATION LIMITED**

BSE Code: 521222

To, BSE Limited Floor 25, P J Towers, Dalal Street, Mumbai-400001.

Dear Sir/Madam

# Sub: Intimation to the holders of physical securities to furnish PAN, shareholders KYC details and Nomination as per SEBI Circular dated March 16, 2023.

Pursuant to Regulation 30 of SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, as amended, please find enclosed herewith a format of the letters to the shareholders holding shares in physical mode in compliance with the SEBI Circular No. SEBI/ HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023.

The physical shareholders are required to furnish their PAN, KYC and Nomination details for updation to the Registrar and Transfer Agent of the Company (RTA) i.e. Bigshare Services Private Limited.

Further, the prescribed forms as per the aforesaid SEBI Circulars are available on the website of the Company at https://www.sanbluecorporation.com/physical-forms.html and the website of the RTA at https://www.bigshareonline.com/Resources.asp

Kindly Acknowledgement the same and update your records.

### FOR SANBLUE CORPORATION LIMITED

JEKIL PANCHOLI COMPANY SECRETARY & COMPLINACE OFFICER FCS 12329

Date: 30/05/2023 Place: Ahmedabad

Registered Office: 22-A, Government Servant Society, Nr. Municipal Market, C.G.Road, Ahmedabad-380009. Email: inquiry@sanbluecorporation.com, Website: www.sanbluecorporation.com.

CIN: L15400GJ1993PLC020073, Tel. No.: 079-26562055.

Big Share Services Private Limited				
Bigshare Services Pvt. Ltd.				
A-802, Samudra Complex,	Date	:	/	/
Near Klassic Gold Hotel,	Folio No	:		
Off C.G Road, Navrangpura,	No. of Shares	:		
Ahmedabad – 380009	Category	:		
Unit: Ahmedabad	Status	:		
	Serial No	:		

Dear Sir/Madam,

То

I/We, refer to the current status of the above-mentioned folio as provided by you in the following table:

Name of the Security holder(s)	PAN (A)	Specimen Signature (B)	Email ID (C)	Mobile No. (D)	Nominee Details (E)

### **Bank Details:**

Name of the Bank		
Bank Account Number		
IFSC	MICR No	

I/We are forwarding herewith Investor Service Request Form ISR-1 along with the required supporting KYC documents for updation. Signature(s):

Signature(s):			
First Holder	Joint Holder -1	Joint Holder -2	Joint Holder -3

Postal No :	Serial No:

Print Date:

## Form ISR – 1

(SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16,2023 on Common and Simplified Norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details and Nomination)

### **REQUEST FOR REGISTERING PAN, KYC DETAILS OR CHANGES / UPDATION THEREOF**

[For Securities (Shares / Debentures / Bonds, etc.) of listed companies held in physical form]

A. I / We, request you to Register / Change / Update the following (Tick ✓relevant box)			Date :	/	/
D PAN	□ Signature	Mobile Number			
Bank details	Registered Address	E-mail address			

### B. Security and KYC Details [ to be filled in by the First Holder ]:

Name of the Issuer Company	Folio No.		
Face value of Securities		Number of Securities	
Distinctive number of	From	То	
Securities (Optional)			
E-mail Address			
Mobile Number			

#### C. I/We are submitting documents as per Table below (tick ✓ as relevant, refer to the instructions):

Name(s) of the Security holder(s) in Capital as per PAN	PAN	PAN Linked to
Copies of PAN Cards of all the Holder(s) duly self-attested with date to be enclosed with this Form.		Aadhaar -Y/N
		Tick any one [✓] *
1.		Yes / No
2.		Yes / No
3.		Yes / No
4.		Yes / No

Note: \* PAN shall be valid only if it is linked to Aadhaar by June 30, 2023, or any other date as may be specified by CBDT.

Check Status of PAN linked with Aadhaar at https://www.incometax.gov.in/iec/foportal For Exemptions/Clarifications on PAN refer Instruction.

	Bank Account Details of First Holder				
Name of the Bank & Branch		IFSC			
Bank A/c No.	Tick any on		ct type □ Savings □Current Any other [ ]		
Note: Original cancelled che	lote: Original cancelled cheque leaf bearing the name of the first holder is mandatory, failing which first security holder shall submit copy of bank				

passbook / statement attested by the Bank for registering the Bank Account details.

Demat Account Number	16 digit DPid /Client id [	1

Also provide Client Master List (CML) of your Demat Account, duly signed by the Depository Participant with stamp.

Authorization: I / We authorise you (RTA) to update the above PAN and KYC details in my / our above Folio No, provided by me/us. Declaration: All the above facts and documents enclosed are true and correct.

First Named Holder	Joint Holder - 1	Joint Holder - 2	Joint Holder - 3
Signature			
Name			
Address			
PIN			

Note: If the address mentioned above differs from the address registered with the Company, you are requested to record the new address by submitting the documents as specified in point (3) overleaf. (Use separate Annexure to Form ISR-1 to update the above PAN and other KYC details as provided in this form with the additional Folio(s) where you are the First Named holder of securities, in such issuer companies.) Pg: 1/2

### I/We are submitting documents as per Table below (tick ✓as relevant, refer to the instructions):

No.	✓	Document/Information /Details	Instruction/Remark		
1		PAN of (all) the (joint) holder(s)	PAN Card copies of all the holders duly self-attested with date to be enclosed. PAN shall be valid only if it is linked to Aadhaar by June 30, 2023, or any date as may be specified by the CBDT. For Exemptions / Clarifications on PAN, please refer to Objection Memo as specified in SEBI circular.		
2		Demat Account Number	Provide Client Master List (CML) of your Demat Account, duly signed by the Depository Participant with stamp.		
3		Proof of Address of the first Holder	<ul> <li>Provide self attested copy with date stamp of any ONE of the documents, issued by a Govt. Authority, only if there is change in the address;</li> <li>Client Master List (CML) of the Demat Account of the holder/claimant, duly signed by the Depository Participant with stamp.</li> <li>Unique Identification Number (UID) (Aadhaar)</li> <li>Valid Passport/ Registered Lease or Sale Agreement of Residence/Driving License/Flat Maintenance Bill*</li> <li>Utility bills like Telephone Bill (only land line), Electricity bill or Gas bill – Not more than 3 months old.</li> <li>Identity card (with Photo) / document with address, issued by Central/State Government and its Departments, Statutory / Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions duly attested by the employer with date and organization stamp.</li> <li>For FII / sub account, Power of Attorney given by FII / sub- account to the Custodians (which are duly notarized and / or apostilled or consularised) that gives the registered address should be taken.</li> <li>The proof of address in the name of the spouse*</li> </ul>		
4		Bank details	Original cancelled cheque leaf bearing the name of first holder OR latest copy of the bank passbook/statement with details of bank name, branch, account number and IFSC duly attested by the bank. Alternatively, Bank details as per CML enclosed will be updated in the folio.		
5		E-mail address (Optional)	As mentioned on Form ISR-1, alternatively the E-mail address available in the CML as enclosed will be updated in the folio.		
6		Mobile	As mentioned on Form ISR-1, alternatively the mobile number available in the CML as enclosed will be updated in the folio.		
7		Specimen Signature	Provide banker's attestation of the signature of the holder(s) as per Form ISR – 2 and Original cancelled cheque leaf bearing the name of the first holder.		
8 Note:		Nomination	Submit these Form(s) separately for each listed company.         (Use any ONE of the following options.)         SH-13 For First Time Nomination         SH-14 For Cancellation or Variation in Nomination         SH-14 and ISR-3         For Cancellation of Nomination and to "Opt-Out"         ISR-3 To "OPT-Out" of Nomination or if No Nomination is required		

Note:

1) In case of additional folios for securities held under the same First Named holder for Companies managed by the same RTA, details of such folios to be completed in Annexure to Form ISR-1 along with the required declaration and authorisation.

2) All the above blank forms along with the mode of submission are available on our website

## Annexure to Form ISR – 1

(SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16,2023 on Common and Simplified Norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details and Nomination)

# REQUEST FOR REGISTERING PAN, KYC DETAILS OR CHANGES / UPDATION THEREOF, IN THE UNDERSTATED COMPANIES

[For Securities (Shares / Debentures / Bonds, etc.) of listed companies held in physical form]

Dear Sir/Madam,

I/We request you(RTA), to register / update the details of PAN and KYC details in the following additional Companies where the securities are held in my/our name(s) and the first named holder is in the same order as that which is mentioned in Form ISR-1.

Pl note: Use of this Annexure without Form ISR-1, will be rejected.					Date :	/ /
Sr.No	Name of the Issuer Company	Folio No.	Quantity of Securities	Face Value of Securities	Start-Distinctive ( Optional )	End-Distinctive ( Optional )

(Use a copy of this sheet, if extra space is required)

**Authorization:** I/We authorise you (RTA) to update the PAN and KYC details as provided by me/us as per Form ISR-1, in my / our above Folio No(s), held in my / our name(s) in which I/we are the holder(s) of securities where first holder remains unchanged. The original Form ISR-1, duly filled in by me/us is attached with Annexure to Form ISR-1.

Declaration: All the above facts and documents enclosed are true and correct.

	First Named Holder	Joint Holder - 1	Joint Holder - 2	Joint Holder - 3
Signature				
Name				

Note: If the address mentioned above differs from the address registered with the Company, you are requested to record the new address by submitting the documents as per the instructions stated in point (3) of Form ISR-1.

(Use separate Annexure to Form ISR-1 to update PAN and other KYC details as provided in Form ISR-1 where you are the First Named security holder in such issuer companies. serviced by us.)

# Form ISR – 2

(see circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/655 dated November 03, 2021 on Common and Simplified Norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details

and	Nomination)	

### Confirmation of Signature of Securities Holder by the Banker

	Serial No :
	as mentioned in KYC Fo
1. Bank Name and Branch	
2 Deale contract data ile	
2. Bank contact details Postal Address	
Mobile/Tel number	
E-mail address	
3. Bank Account number	
4. Account opening date	
5. Account holder's PAN	Account Holder's Name
i)	i)
ii)	ii)
iii)	
iv)	iv)
6. Latest photograph of the acc	
i)- Holder Photo ii)-	- Holder Photo iii)- Holder Photo iv)- Holder Photo
7. Account holder(s) details as	per Bank Records
a) Address	· · · · · · · · · · · · · · · · · · ·
-,	
b) Mobile/Tel number	
c) Email address	
d) Signature(s) of the Holder	(s)
i)	
ii)	
iii)	
iv)	Bank Manager's Signature and Bank Seal
· · · · · · · · · · · · · · · · · · ·	na Dank Official)
(To be Mandatorily Filled by th	
Place:	Name of the Bank Manager :
Date:	Employee Code :
Mobile / Tel no:	Email_id :

## Form ISR - 3

### Declaration Form for Opting-out of Nomination

### by Holders of Physical Securities in Listed Companies

(SEBI circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/655 dated November 03, 2021 on Common and Simplified Norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details and Nomination)

[Under Section 72 r/w Section 24 (1) (a) of Companies Act, 2013 r/w Section 11(1) and 11B of SEBI Act, 1992 and Clause C in Schedule VII and Regulation 101 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015)]

PARTICULARS OF THE SECURITIES (in respect of which nomination is being opted out)

Nature of Securities	Folio No.	No. of Securities *	Certificate No.	Distinctive No(s) ( From – To )
Tick ✓ as relevant				
Equity / Debentures				

I / We the holder(s) of the securities particulars of which are given hereinabove, *do not wish to nominate* any person(s) in whom shall vest, all the rights in respect of such securities in the event of my /our death.

**I/ We** understand the issues involved in non-appointment of nominee(s) and further are aware that in case of my / our death, my / our legal heir(s) / representative(s) are required to furnish the requisite documents / details, including, Will or documents issued by the Court like Decree or Succession Certificate or Letter of Administration / Probate of Will or any other document as may be prescribed by the competent authority, for claiming my / our aforesaid securities.

Signature(s) as per Specimen recorded with the Company.

First Holder	Joint Holder -1	Joint Holder -2	Joint Holder -3
Signature			
Name			

Name and Address of Witness:	Date [ ]
	Signature of the witness

\* Use of ISR-3 (ie to Opt-Out of Nomination OR if "No\_Nomination" is required by the investor ) will be applied for the entire securities against the said Folio.

### Form No. SH-13

### Nomination Form Pursuant to section 72 of the Companies Act, 2013 and rule 19(1) of the Companies (Share Capital and Debentures) Rules 2014] Date: / /

То,	
Name of the Company :	
Address of the Company:	

**I/We**, the holder(s) of the securities particulars of which are given hereunder, wish to make nomination and do hereby nominate the following persons in whom shall vest, all the rights in respect of such securities in the event of my/our death.

(1) PARTICULARS OF THE SECURITIES (in respect of which nomination is being made) :

Nature of Securities	Folio No.	No. of Securities*	Certificate No.	Distinctive No(s) ( From – To )		
Tick ✓ as relevant						
Equity / Debs/						
Bonds						
(2) PARTICULARS OF NOMINEE/S — [Use photocopies of this blank nomination form in case of additional Multiple Nominations in the same folio ]						

 Name of Nominee

 Address of Nominee
 Date of Birth
 { - - }

 Father's/Mother's/<br/>Spouse's name
 Occupation
 - - 

 Relationship with<br/>the security holder
 Nationality
 - - 

 E-mail\_id
 Mobile No
 - - 

 (3) IN CASE NOMINEE IS A MINOR —

Name of Guardian	Date of Birth	{	-	-	}
Address of Guardian	Date of attaining majority	{	-	-	}

Signature(s) as per Specimen recorded with the Company.

First Holder	Joint Holder -1	Joint Holder -2	Joint Holder -3
Signature			
Name			

Witness Details:

Name of Witness			
		Signature	
Address of Witness	 Pin:		
		Date	

\* Nomination will be registered for entire holding in the folio. In case of more than one nominee, the ratio should be furnished & separate form to be filled for each nominee.

### Form SH-13 - INSTRUCTIONS

[Please follow the instructions given below very carefully while filling in your Nomination request.]

- 1. Nomination can be made only by individuals applying/holding securities on their own behalf, singly or jointly. Non-individuals including Society, Trust, Body Corporate, Partnership Firm, Karta of Hindu Undivided Family, holder of Power of Attorney cannot nominate. The nomination will be registered only when it is complete in all respects including the signature of (a) all registered holder(s) (as per specimen lodged with the Company) /RTA and (b) the complete details of the nominee and witness being furnished.
- **2.** A minor can be nominated by a holder(s) of securities and in that event the name and address of the Guardian shall be furnished by the holder(s).
- **3.** The nominee shall not be a trust, society, body corporate, partnership firm, Karta of Hindu Undivided Family, or a power of attorney holder. A Non-Resident Indian can be a nominee on re-patriable basis provided RBI approval granted to the nominee is registered with the Company / RTA.
- 4. In case you have multiple folios, then you may take a photocopy of this Form.
- 5. Nomination request would be considered for securities held in physical form only.
- 6. The nomination will be valid, if the registration of Nomination is done before the demise of the holder.
- 7. The nomination stands rescinded whenever the securities in the given folio are transposed /transmitted/ amalgamated, in such a scenario a new Nomination Form will have to be filled by the security holder(s).
- **8.** The Holder(s) can override (delete or change) an earlier nomination by executing a fresh Nomination Form SH-14 for which a fresh registration number will be allotted. The earlier nomination will automatically stand cancelled.
- **9.** In case the holder(s) desires to nominate more than one person as nominee, the ratio shall be mentioned and separate form to be filled for each nominee.
- **10.** Nomination registration number will be allotted upon successful registration.
- **11.** The Company / RTA will entertain claims of registered nominees only.
- **12.** The Nominee will be entitled to all the rights in the securities upon demise of all holders in the folio.
- **13.** Kindly note that the nomination being a legal document the same should be dated by the security holder. Furthermore, the date of execution on the Nomination Form should match with the date of witness, witnessing the document.
- For Office Use Only
   Nomination Registration Number :
   Date of Registration :
   Checked and Signature of Employee :